

## **AGRITEK Industries, Inc.**

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# **Electrical & Mechanical Maintenance Technician**

## **Core Functions**

- Electrical and Mechanical Maintenance
  - Assist with building, developing and improving machinery and fixtures for production activities
  - Troubleshoot issues with machinery and fixtures in timely and cost effective manor
  - Develop and deepen proficiency with PLC and robot programming and ability to create programs and troubleshoot programing errors
  - Perform Preventative Maintenance on Agritek equipment as needed
  - Keep maintenance logs and manuals updated and relevant
  - Develop deep understanding of Agritek's electrical power hook-ups and maintenance of 3-phase, 480, 240 and 110 volt systems
  - Assist Maintenance Supervisor/outside contractors to change and upgrade electrical and mechanical systems
- Projects and Special tasks
  - Facilities upkeep and "beautification" projects as assigned by the Maintenance Supervisor
  - Work with vendors and outside contractors as needed to perform maintenance functions
  - Continually think of better, faster, cheaper ways to process parts and preserve equipment
  - Fill in or work with production personnel if/when needed
- Other
  - Be a good ambassador for customers and vendors
  - Look for risk within the plant along with continuous improvements opportunities
  - Follow the Agritek Top 10 goals as they relate to maintenance activities
  - Create a positive culture that promotes "T.H.I.S."
  - Follow Best Practices for Maintenance activities
  - Be "on-call" for off shift troubleshooting as needed
  - Fill out timecard daily and accurately allocate time to parts or projects
  - You will work directly for the Maintenance Supervisor and ultimately for the Engineering Manager

## **Key Performance Indicators**

- Tasks performed meet the assigned budgeted hours and cost and function properly
- Inventory of key spare parts is maintained to ensure Agritek machines have a minimal down-time
- Continuous learning and research of machine mechanics and electrical systems and best practices through industry journals and training opportunities; Keep current with industry trends and technology
- Seek personal growth, development, and work with an ownership mentality
- Use of Personal Protective Equipment; No injuries resulting in hospital or urgent care visits or time off work
- Good work ethic and less than five unscheduled absences per year
- Peer reviews show positive attitude and characteristics corresponding to T.H.I.S.

## **Job Requirements**

- High school diploma and advanced specialty training
- Machine building experience utilizing hydraulics, pneumatics and electrical systems
- Exceptional mechanical understanding of how things work
- 3 years of relevant job experience
- Ability to work well with others
- Proven track record of integrity
- Physically and mentally able to handle decision making, large workload and long hours

Agritek offers a very autonomous work environment that rewards hard work and outstanding accomplishments.

At Agritek we strive for T.H.I.S. (talent, hard work, integrity and service) in the way we treat our employees, customers and suppliers in the achievement of a Christian values work environment.